



# The Parish of Cheam

The Parish Office, St Dunstan's Church,  
Church Road, Cheam, Surrey, SM3 8QH

Telephone: 0300 330 1456

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## Wedding Fees with effect from 1 January 2020

Please use this form to book your choices for your wedding. The first section includes the fees that you have to pay and the second section includes the options from which you can choose. Please see overleaf for an explanation of the options.

Your names .....

Wedding Date & Time ..... Church .....

### What you have to pay:

Statutory Fee .....	£463	<input checked="" type="checkbox"/>	<b>£463</b>
Publication of Banns.....	£31	<input checked="" type="checkbox"/>	<b>£31</b>
Marriage Certificate.....	£14	<input checked="" type="checkbox"/>	<b>£14</b>
Fee for Organist (either booked to play or in lieu of service).....	£105	<input checked="" type="checkbox"/>	<b>£105</b>
		<b>Sub Total</b>	<b><u>£613</u></b>

and these are your extras (Please tick the box (☑) for the options you would like and enter the cost)

Choir .....	£140	<input type="checkbox"/>	£_____
Choir extras: Solo £25 or Duet £40 .....		<input type="checkbox"/>	£_____
Additional Marriage Certificate (at time of wedding) .....	£14	<input type="checkbox"/>	£_____
Flower Sponsorship (flowers to remain in church).....	£120*	<input type="checkbox"/>	£_____
Heating.....	£50	<input type="checkbox"/>	£_____
Bells .....	£135	<input type="checkbox"/>	£_____
Video (Licence and Organist's additional fee).....	£80	<input type="checkbox"/>	£_____

### Donations

Organ Fund.....	£30	<input type="checkbox"/>	£_____
Improvement Fund.....	£30	<input type="checkbox"/>	£_____

**Grand Total** £\_\_\_\_\_

Please sign here to confirm your choices ..... Date .....

Once you have completed the form, please return it to the Parish Office at St Dunstan's Church along with your **deposit of £100**. Your booking will then be confirmed. The remainder of your fees needs to be paid in full **at least one month before your wedding**; otherwise we have to assume you have cancelled and your deposit will be lost. You can pay by cash, cheque (payable to 'Cheam PCC') or by BACS.

**Your fees and options explained:**

**Statutory Fee** This covers the cost of the priest, the church, lighting and all administration. The Statutory Fee and the Banns fee are set nationally by the Church of England.

**Publication of Banns** This is the announcement on three Sundays of your intention to marry and happens in the church you are to marry in. Banns also need to be called in the parish(es) you live in if that is not our parish and that will incur an additional charge payable to the other parish(es).

**Marriage Certificate** This is the fee for your Marriage Certificate given to you at your wedding. The fee is set by Government and may be reviewed in April each year.

**Additional Marriage Certificate (at time of wedding)** You can have an extra marriage certificate at the time of your wedding. You can also order additional certificates at any time after the wedding at a cost of £10 each. Again, this fee is set by Government and may be reviewed in April each year.

**Organist** This is the amount paid to our organist for playing at your service. It covers all the preparation and administration done by the organist for the music for your wedding as well as actually playing. *This fee is payable even if the organist is not booked, in lieu of service.*

**Choir** You may want hymns sung and choral music performed during your service. The choir can make a real difference with this. The cost covers the choir itself; should you require any solos or duets, they will incur a small additional charge. Further details are available from the organist looking after your service.

**Flower Sponsorship** We will provide at least two pedestals of flowers, usually whites and creams to complement the colour schemes of all of the weddings occurring at any time. Where there is more than one wedding we pool the funds to make the best display possible. *The flowers will stay in church after the wedding.*

**Heating** This covers the cost of heating the church for your service if this is required.

**Bells** (St Dunstan's only.) The fee is for the church bells to be rung for 20 minutes at the end of your service.

**Video (Licence and Organist's additional fee)** If you wish your service to be videoed by a professional videographer or by any member of the congregation on a camera, phone or similar, then you will need to pay this fee. It covers the additional fee paid to the organist for their performing rights as well as the amount we pay for our licence to allow video to be taken, as copyright material is used throughout the service. *Without this option paid for, no video can be taken at all during the service.*

**Donations to Organ Fund and Improvement Fund** Of all the money you pay to the church for your wedding, these donations are the only items which are 100% retained by the parish. We are grateful to all of those couples who have made these donations which have made a real difference to our being able to have an organ in good working order (they take a lot of looking after!) and being able to make improvements to the church such as maintaining our hymnbooks or improving the heating system. We would be extremely grateful if you could also support our parish with these donations.

*giftaid it* If you are making the donations as part of your options and would like to help the parish further by giftaiding your gift, please complete this form.

**Cheam PCC (registered charity no 1134780)**

Please treat my gift of £20/£30/£50/other amount £..... (delete as applicable) as a Gift Aid donation. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities and Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I have given.

Donor's details:

Title .....First name or initial(s).....Surname.....

Full Home address .....

..... Postcode.....

Date.....Signature.....

*Please notify us if you want to cancel this declaration or change your name or home address.*